

## Director of Music

Our Lady of Joy Roman Catholic Church in Carefree, AZ is seeking a full time Director of Music who is a practicing Catholic in full communion with the Church to lead our music ministry. The Director of Music reports to the Pastor and serves as the principal musician, organist, and choir director and is responsible for planning, directing, staffing, and executing music for Sunday Masses, Holy Day Masses, funerals, weddings, and other liturgical celebrations.

**Essential Job Functions:** The Director is responsible to recruit, supervise, and provide musical coaching and vocal training for adult and children choir members and cantors. A strong adult choir with professional section leaders, a contemporary ensemble and an established children's choir are in place. The position will also have administrative and liturgical responsibilities. Experience working with volunteers is essential to the position.

**Knowledge, Skills and Abilities:** Qualified candidates should possess a broad ecclesial repertoire of traditional and contemporary music and literature and have a mature understanding of the documents of the Roman Catholic Church with regard to liturgical music. Candidates must be proficient in organ and piano and be vocally trained.

**Minimum Qualifications:** Must be an active practicing Catholic in full communion with the Church; possess a minimum of three years of work experience in a liturgical church music setting; and hold at least a Bachelor's Degree in Music or related field. Professional certification from a nationally recognized musicians' guild is desirable. Salary is commensurate with professional work experience and credentials.

**How to Apply:** Applicants must submit a complete packet consisting of a cover letter, up-to-date resume, and a DVD or video recording demonstrating proficiency in piano, organ and solo voice. Materials should be sent to the attention of Mrs. Lynda Rando, Human Resources, Our Lady of Joy Catholic Church, P.O. Box 1359, Carefree, AZ 85377-1359. Electronic submissions may be sent to [lrand@oloj.org](mailto:lrand@oloj.org). Visit our website [www.oloj.org](http://www.oloj.org) to learn more about our music ministry. Position open until filled.  
**No phone calls, please.**