# Contemplative of Saint Joseph ("COSJ")

# Choir Director/Cantor

### Position Description

## Qualifications:

Proficiency as a Choir Director/Cantor and knowledgeable in Gregorian chant; committed to improving knowledge and skills through workshops and classes.

Familiarity with Magisterial teachings on sacred music.

Demonstrated experience as an engaging leader; comfortable teaching and encouraging musically untrained laity in liturgical musical expression.

# Responsibilities:

The Cantor will perform and accompany at the COSJ's weekday and weekend Masses.

The Cantor will be proficient in Gregorian Chant in both Latin and English. In the case the individual has not developed these skills, he/she is to become proficient in these areas within a period of three (3) months beginning with his/her appointment to the position.

The Cantor will recruit and maintain sufficient adult members of the COSJ Choir that ensure the liturgical music is presented to the highest standards.

The Cantor will conduct regularly scheduled training sessions and rehearsals with the COSJ members and choir members.

The Cantor will consult with the Superior in the preparation for liturgies, including, but not limited to the Ordinaries and the Propers for Masses, especially weekend Masses.

The Cantor will maintain contact with other resources to facilitate personal growth in liturgical and musical understandings, including, but not limited to ongoing study of various liturgical/musical documents and publications; membership and participation in professional organizations, attendance at local and national workshops and conferences; and periodic coursework in the field of music and liturgy.

The Cantor will be required to become a member of the National Association of Pastoral Musicians or the Church Music Association of America.

#### Additional Applicant Information

Please submit a cover letter explaining your interests and qualifications for this position and a detailed *curriculum vitae*.

Please also submit contact information for three (3) references who can discuss your qualifications and recent experience.

Our Human Resources processes and procedures conform to those of the Archdiocese of San Francisco.