



**Compensation:** Salaried, full time, exempt position; starting annual salary between \$70,000 - \$75,000; competitive benefits package including health, dental, vision, and pension

## ABOUT OUR PARISH

Good Shepherd Catholic Parish (GSCP) is the largest parish in the Roman Catholic Diocese of Fresno, with approximately 14,300 registered families. Home to the largest Catholic parish church in North America (St. Charles Borromeo Catholic Church), GSCP is a vibrant and growing faith community with Masses in both English and Spanish. As the most centrally-located parish in the Diocese with the largest church, GSCP hosts all diocesan liturgies throughout the year, including ordinations, Chrism Mass, and special events. The parish recently began implementing a new sacred music program which utilizes Gregorian Chant, chant in English and Spanish, polyphony, and choral music, in addition to strategic use of appropriate hymns. We are looking for a Sacred Music Director who would oversee the further implementation of this parish-wide transition to truly sacred liturgical music in English, Spanish, and Latin. **We are open to both veteran parish music directors and recent graduates with a strong background in Catholic liturgical music.**

## SUMMARY OF POSITION

The Director of Sacred Music (“DSM”) at Good Shepherd Catholic Parish is responsible for overseeing all aspects of liturgical music for parish and school liturgies. He or she works to expand the parish and school repertoire with the rich sacred music heritage of the Catholic Church, including Gregorian chant, chant in English and Spanish, polyphony, and sacred choral music. This person, a professional who holds specialized credentials in music and has a thorough understanding of Roman Catholic liturgy, serves the parish as its principal musician, organist, and choir director. This person should have a strong background in organ and choral music and be able to effectively articulate the Church’s principles for music in the liturgy as found in such documents as *Tra le Sollecitudini* (1903), *Sacrosanctum Concilium* (1963), *Musicam Sacram* (1967), and *Sing to the Lord* (USCCB, 2007). The DSM plays and sings for liturgies in English, Spanish, and Latin. In addition to his or her direct work as a musician, the DSM also administers the parish’s music program, manages all other parish musicians, and educates parishioners regarding music and the liturgy.

## PRIMARY RESPONSIBILITIES

- Plans and manages a comprehensive sacred music program for the parish in collaboration with the Pastor
- Coordinates with and suggests to the Pastor appropriate selections of Ordinaries, Propers, hymns, polyphony, and choral pieces for all parish and school liturgies
- Prepares and distributes musical content to participants (cantors, instrumentalists, choir members, and congregation)
- Recruits, schedules, rehearses, and supervises cantors, choirs, and instrumentalists for all liturgies
- Supervises and maintains the parish’s musical resources, spaces, and instruments
- Manages the department budget
- Leads liturgical music as a conductor, cantor, and accompanist (organ and piano)
- Directs the choir, assembly, and musicians at liturgies (weekend liturgies, holy days of obligation, and major events)
- Maintains the level of knowledge and skills required to remain current and successful in the field of sacred music. Reads material related to the profession, attends workshops or conventions, and participates in local, regional, and diocesan professional organizations, as appropriate and as approved by the Pastor
- Notifies parish musicians of workshops, conferences, etc., which relate to their ministry
- Serves as a member of the parish liturgy committee
- Assists with outside groups and organizations who seek to use parish facilities for concerts or who request to perform in parish liturgies
- Has first priority for providing the music for funerals and weddings, and is responsible for scheduling other

- parish musicians for funerals and weddings
- Coordinates and approves the music selections for weddings, funerals, and other special occasions
- Provides encouragement, evaluation, and appreciation of parish musicians and singers
- Attends department head meetings, general staff meetings, and liturgy committee meetings
- Is responsible for the maintenance of all audio systems in the parish churches and schedules technicians as needed
- Schedules the tunings of pianos and maintenance of organs twice a year or as needed
- Keeps copyright licenses and digital subscriptions up to date
- Collaborates as needed with diocesan staff and musicians for diocesan liturgies at our parish churches
- Other responsibilities as needed or as assigned

## QUALIFICATIONS

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals to perform the essential functions.*

- Must be a practicing Catholic in good standing with the Church who is fully supportive of Church teachings and models a faithful Catholic moral life
- Thorough knowledge of and experience with Roman Catholic liturgy
- B.A. or M.A. in music, choral conducting, music education, or the like; or equivalent training at a music conservatory; or equivalent combination of education and experience in Catholic liturgical music
- Skilled and experienced organist
- Skilled and experienced singer
- Skilled and experienced conductor, preferably in a parish setting
- Knowledge of and experience with Gregorian Chant, choral music, and polyphony
- Ability to teach, lead, and motivate others effectively
- Excellent oral and written communication skills
- Ability to handle stress well
- Knowledge of Hispanic communities and Spanish sacred music
- Bilingual (English and Spanish) preferred but not required
- Takes initiative, meets deadlines, and works collaboratively

To apply, email your resume to Fr. Dalton Rogers at [drogers@gscparish.org](mailto:drogers@gscparish.org).