

St. Gabriel the Archangel Catholic Church

1310 Mainstreet
Hopkins, MN 55343

POSITION DESCRIPTION

Position Title:	<i>Organist</i>
Date:	October 2, 2024
Status:	Part-Time
Reports to:	Director of Sacred Music
Compensation:	Negotiable and based on experience and education, paid per call.
Schedule:	Regular schedule is 2 calls per Sunday: one rehearsal and one Mass. May also provide music at other special liturgies.

Purpose of Position: The primary duty of the organist is to support sung prayer at the 10:30 AM Mass and accompany choir rehearsals.

Conduct and Accountability Disclaimer:

Employment in and by the Church is substantially different from secular employment. Church employees must conduct themselves in a manner that is consistent with and supportive of the mission and purpose of the Church. Their public behavior must not violate the faith, morals or laws of the Church or the Archdiocese, such that it can embarrass the Church or give rise to scandal. It is expected that all employees respect Roman Catholic doctrine and religious practices. **Preference will be given to practicing Roman Catholics in good standing.**

Essential Duties:

1. Work with Director of Sacred Music to provide music that gives glory to God and leads to the sanctification of the faithful.
2. Accompany music at 10:30 AM Sunday Mass and other parish Liturgies.
3. Accompany 9:00 AM Sunday choir rehearsals.
4. Select and perform appropriate preludes and postludes according to the liturgical calendar.
5. Learn and rehearse new music.

Qualifications: To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

- Degree in Music or equivalent experience.
- Courses in Liturgy, Sacred Music, or equivalent are a plus.
- Proficiency in playing organ.
- Experience accompanying music for the Roman Catholic Liturgy.
- Excellent sight-reading
- Proficiency with improvisation.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Ability to work a flexible schedule including nights, evenings, and weekends as required.

I have reviewed this job description and agree that it is an accurate representation of the responsibilities of my position. I understand that, as the organization's needs change, my job description will also change.

Employee's signature _____ date _____

I have reviewed this job description and agree that it is an accurate representation of the responsibilities performed in this position.

Supervisor's signature _____ date _____